



**WEST BENGAL GRAMIN BANK**  
REGIONAL OFFICE : HOOGHLY  
Nilanjana Complex, Bankim Kanan, Chinsurah Station  
Road P.O. Chinsurah R.S., Dist.- Hooghly, Pin Code-  
712102

## Tender Notice

**Date: 08/07/2025**

Sir,

West Bengal Gramin Bank, Regional Office – Hooghly invites application cum sealed quotations from authorized experienced vendors for the **Interior & Furniture Work** at new premises of West Bengal Gramin Bank – Hooghly Regional Office, as per schedule (B.O.Q) & enclosed layout. Interested suppliers are requested to submit the quotation in sealed envelope at Regional Office – Hooghly, Chinsurah as per below mentioned notice.

Name & Location of Work	<b>Interior &amp; Furniture work</b> at 2nd Floor of <b>West Bengal Gramin Bank – Hooghly Regional Office</b> , new premises located at Dharampur Segun Bagan, Khadinamore, G T Road, P.O- Chinsurah, Hooghly, 712101.
Time allowed for completion	20 days including Sundays & holidays.
Last date of submission of tender.	Within 1:00 pm 30/07/2025. Tender open date –30-07-2025 at 3.00 PM
Point of Submission	Manager (AGA) West Bengal Gramin Bank – Regional Office Nilanjana Complex, Bankim Kanan, Chinsurah Station Road, Chinsurah Hooghly -712102
Earnest Money Deposit (EMD)	2% of the estimate value. (Deposit should be submitted in the form of Demand Draft in favour of Paschim Banga Gramin Bank, payable at Howrah, inside the sealed envelope.)
Defective Liability Period	12 months from the date of actual completion of work.
Validity of Offer	3 months from the date of opening of price bid.
Security Deposit	5% of the estimate rate.
Liquidated Damages	0.5% per week subject to maximum of 5% of contract value.
Approximate Estimated Cost Of The Project	Quoted Rate + Applicable GST
Documents required to be submitted along with the quotation within the sealed envelope.	Envelope-1 (Technical Bid) 1 Xerox copy of - Latest Trade License, PAN card, GST Registration Certificate & P-tax. 2 ITR of FY- 2023-24, 2022-23, 2021-22. 3 GST Return (GST-1/GST-3) for FY-2024-25. Envelope-2 (Commercial Bid/Price Bid) 4 Prior experience certificate, if any or related papers. 5 Demand Draft. The aforementioned envelopes should be inserted inside a big envelope & to be submitted within the due date at designated office.

**Any issue to be raised by the participating vendors would be allowed only at the time of opening of tender, at the discretion of the Bank. West Bengal Gramin Bank has the right to accept/reject any/all quotation(s) without assigning any reason.**

**Regional Manager  
West Bengal Gramin Bank  
Hooghly Regional Office  
Chinsurah, Hooghly**







# WEST BENGAL GRAMIN BANK, HOOGHLY REGIONAL OFFICE

## B O Q FOR INTERIOR FURNISHING WORKS

Sl No.	Description Of Item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1	Providing & Fixing <b>double skin low ht. partition with wicket door</b> (1200 mm. high) with electrical wire management system, 900 mm. solid, then 300 mm. partly glazed (as per drawing), made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure spaced not more than 600 mm. c/c bothways, double skin partition fixed to aluminium frame made of 6 mm. thk. approved marine grade ply (IS:710), finished both side with approved laminate with 1.5 mm. groove design, 4" high laminated skirting etc., the vertical support of 50 x 50 mm. frame to be extended upto 1200 mm., side & top faces to be covered with 65 x 15 mm. CP teak wood moulding bead (curved at top) with 6 mm. x 6 mm. polished groove. 300 mm. high x 12 mm. thk. glass to be fixed to partition with 30 x 12 mm.	90.00	sq. ft.		
3	Providing and fixing in position <b>full height solid partition</b> 65 mm thk. as indicated in the drawing excluding the door made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure placed horizontally & vertically in 550 mm x 550 mm / 600mm x 600 mm center to center.	860.00	sq. ft.		
4	Providing and fixing in position full height Glazed partition 65 mm thk. as indicated in the drawing excluding the door made out of aluminium hollow sections of 50mm x 50mm size 1.5mm thick of JINDAL / INDAL make as internal framed structure placed horizontally & vertically in 550 mm x 550 mm / 600mm x 600 mm center to center .	550.00			
5	Providing and fixing <b>Solid Core Flush Door Shutter</b> of 35 mm thk. finished both side with 1 mm thk. approved colour laminate (IS : 2046) with 1.5 mm. groove design fixed to Wooden framework of partition. One vision panel of size 6"x 10" made out of 6 mm thk. Clear glass with moulding with polish to be provided. (For BM Chamber door, larger size glass of 600 x 1800 mm. to be provided.) The rate shall be inclusive of fitting and fixing of 3 nos. 100 mm. s/s hinges, door closer, door stopper, screws, cylindrical lock, tower bolt of approved make.				
a	Shutter size : 900 mm. x 2100 mm. with 150 mm. framing horizontal and vertical, with 6mm glass in between.	6.00	no.		
b	Shutter size : 900 mm. x 2100 mm. both side solid, with glass vision panel of size 150mm x 250mm	3.00	no.		
c	Shutter size : 750 mm. x 2100 mm. with glass vision panel of size 150mm x 250mm	1.00	no.		



6	Providing and fixing <b>Overhead Storage Unit</b> made out of 19 mm block board (IS : 1659) for top, sides & 6 mm. for back finished with 1.0mm laminate. The openable shutters to be made out of 19 mm block board finished outside with 1.0 mm laminate (IS : 2046). The cabinet will have shelves of clear ht. approx. 14". The shelves to be made of 19 mm. thk. block board. The necessary godrej multipurpose locks, 4" SS matt finished handles, auto closing hinges are to be provided. For full ht storage, shutters to be divided into two parts vertically & file divider made out of 6mm thk ply to be provided.				
a	Overhead Storage, ht 2'6"	185.00	sq. ft.		
b	Low height storage in pantry area with SS sink and shelf, solid shutters & Granite top	20.00			
c	Full height storage	50.00			
7	Providing , fabricating and erecting lay in type tegular or drop type <b>Modular False Ceiling</b> (ARMSTRONG make) of 600 x 600 mm. grid. The rate shall include the additional cost of Tee and L supports and other accessories near the ends/ odd size edges/corners. Provide additional length support from the ceiling to the false ceiling grid wherever necessary, making necessary openings for electrical light fittings, alarm detectors and any other fixtures.	170.00	sq. ft.		
8	Providing & fixing in position <b>wall / column panelling</b> consisting of 6.0 mm thk. BWR ply as per IS:303, 1.0mm thk laminate with hardwood ribbing of 25 x 25 mm. @ 500 mm. both direction. The face of the cladding is to be laminated with approved design.	630.00	sq. ft.		
9	Providing and fixing 12 mm thk x 1050 mm. high <b>clear non- toughned glass</b> finished with machine polished of all free edges above working top providing a semicircular hole of 150 mm. dia. for operation, the glass to be fixed to side partition using 35 x 10 mm.	30.00	sq. ft.		



10	<p>Providing &amp; erecting in position <b>free standing table</b> made of 19 mm. thk. BWP grade block board for sides, top &amp; panel, finished with 1 mm. thk. laminate of approved shade &amp; make in outer faces. Inside of the table to be finished with synthetic enamel paint / polish as per matching tone.</p> <p>Drawer cum cabinet unit of approx. overall size of 400 x 600 x 725 mm. (h) of 19 mm. thk. block board. The drawer unit shall comprise of 1 tea tray, 1 drawer, 1 cabinet with inner faces polished with approved shade with telescopic drawer slides. the drawer unit shall be finished with 1 mm. laminate. The quoted price should include cost of teak wood moulding to edges, wood lipping, multi locks of Godrej make &amp; other necessary hardware accessories including SS handles, pvc wire manager, keyboard tray, mobile CPU trolley, wooden foot rest etc. of approved quality. All table should have a <b>side credenza</b> which shall be 900 mm. long., 400 mm. wide &amp; 750 mm. high with intermediate 1 no. shelf of 19 mm. BB. The side credenza have sliding shutters of 12 mm. thk. ply with 1 mm. thk. laminate finish on visible side. Inside of the unit to be synthetic enamel painted / polished in matching tone. All the ply edges should be lipped &amp; finished with prescribed shade of polish. The rate also include the cost of hardwares like hinges, tower bolts, handles, magnets, wire manager etc.</p>				
a	size : 1800 mm. x 750 mm. x 750 mm.(h) including side credenza	1.00	no.		
b	Lenear Workstations size : 1200 mm. x 750 mm. x 750 mm.(h) including side credenza	23.00	no.		
c	Meeting room table size : 2400 mm. x 900 mm. x 750 mm.(h) excluding side credenza	1.00	no.		
d	size : 1200 mm. x 750 mm. x 750 mm.(h) excluding side credenza	5.00	no.		
11	<p>Providing &amp; fixing fully glazed 12 mm. thk., 300 mm. high, <b>non-toughened clear float Glass</b>, with polished edge fitted in front of table top vertically keeping 50 mm. gap with counter top. The glass to be fixed with 50 x 50 x 350 mm. high hard wooden post (@1500 mm. c/c apart) finished with 1mm. approved laminate with polished wooden beading.</p> <p>The same partition will continue in between two workstation also having wooden post at the end of the each table top.</p>	90.00	sq. ft.		
12	Providing and fixing <b>soft board/ notice board</b> fabricated out of 12mm Marine ply (I.S.:710) covered with 12mm soft board padding and upholstery propylene fabric @80/ mtr. Edges of the soft board should have white beach / white cedar moulding with natural polished.	40.00	sq. ft.		
13	Providing and fixing <b>white board</b> fabricated out of 12mm Marine ply (I.S.:710) covered with 12mm soft board padding and upholstery propylene fabric @80/ mtr. Edges of the soft board should have white beach / white cedar moulding with natural polished.	40.00	sq. ft.		



14	Decorative Panelling in the reception area with PVC Louvers and PBG Logo with required lighting options.	1.00	no.		
15	Providing & fixing <b>Rolling Shutters Encasement</b> with 3mm thick (0.5mm + 2 mm + 0.5mm) ACP in approved colours all complete with approved aluminium sub structure, aluminium brackets, silicon sealants, gaskets, PVDF coating in approved colour etc. all complete including bird/ vermin proof closer at the bottom and flashing at top, complete as per instructions & drawings.	60.00	sq. ft.		
16	Providing and fixing <b>vertical blinds</b> of 100 mm wide (Mac/Annums) of approved shade and pattern having handrail made of high strength aluminium alloyed wll thickness of 1.2 mm thk handrail to have 25mm decorative insert. Control unit shall be of derlin. The runners are also to be a derlin withantiflixion adhesive. Spacers should be made of stainless steel. Febric should be polyester viscoted/polyester yarn having protective coating with chemicals for stain resistance & soilrepalancy. The rate shall include necessary scoch gurd treatment on both sides. The overlapping should be uniform and adequate. Necessary operative arrangements frames to be provided. The work to be completed asper specification and approval of the Architect.	180.00	sq. ft.		
17	Supplying and fixing of 12mm thick glass shelf with "F" bracket , size 2'6" x 8"	3.00	no.		
18	Supplying and fixing of glass film in the meeting room, RM Cabin Area, Doors wherever is required	250.00	sft		
19	Supplying of Mid Back mesh chair for the office staff with handle	27.00	no.		
20	Supplying of Mid Back mesh chair without handle for meeting room and training room.	35.00	no.		
21	Supplying of High Back mesh chair thron type with handle for RM.	1.00	no.		
22	Supplying of three seater sofa for visitors	3.00	no.		
23	Supplying of Center table with glass top.	1.00	no.		
	<b>TOTAL COST OF WORK</b>				